




# COLORADO

## Department of Transportation

Office of the Chief Engineer

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### MEMORANDUM

TO: MARILYN REIMER, ACEC  
FROM: JOSHUA LAIPPLY, CHIEF ENGINEER   
CC: PROGRAM ENGINEERS, SCOTT MCDANIEL, JOHN EDDY  
DATE: AUGUST 3, 2016  
SUBJECT: TEMPORARY SUSPENSION OF WORK LOAD FACTOR

Work Load Factor (WLF), as applied to the scoring and selection process for professional services contracts, has been a topic of recent discussions among CDOT management and with consultant industry leaders. While being mindful that our WLF provides compliance with the distribution requirements of the Mini-Brooks Act, I recognize the consultant landscape may warrant consideration of other means to accomplish desired levels of contracting distribution.

A team of representatives from Division of Project Support, Engineering Contracts, ACEC and PE IIIs have been assembled and tasked with evaluating the applicability and potential process changes around Work Load Factor. Ultimately, the priority remains ensuring qualified consultant resources are available to assist CDOT with delivering our transportation program.

In the interim, the application of WLF to CDOT's contracting process is suspended. All other elements of the solicitation and selection process are unaffected. Information resulting from the WLF assessment will be communicated at a future date.

If you have any questions, please contact John Eddy - Contracts and Market Analysis Branch Manager or Kyle Dilbert - Engineering Contracts Manager.

