



# CDOT Small Business Contractor Resources

## Finding Project Opportunities

To learn about upcoming projects, keep an eye on CDOT's **Scheduled Bid Openings** webpage [www.codot.gov/business/bidding/future-bidding-opportunities](http://www.codot.gov/business/bidding/future-bidding-opportunities)

Check the CDOT **"Go Sheet"** for a forecast of projects to be advertised in the next 90 days [www.codot.gov/business/bidding/future-bidding-opportunities/Go%20Sheet/view](http://www.codot.gov/business/bidding/future-bidding-opportunities/Go%20Sheet/view)

Sign up for the free **Bid Matching Service** on the Connect2DOT website to receive weekly email notices of CDOT advertised construction bids [www.connect2dot.org/website/bid-match-signup](http://www.connect2dot.org/website/bid-match-signup)

Use the **Plan Holder's list** or the **Prequalified Prime Contractor directory** to identify Primes that might require your firm's services [www.codot.gov/business/bidding/cdot-plan-holders-lists.html](http://www.codot.gov/business/bidding/cdot-plan-holders-lists.html)  
[www.codot.gov/business/bidding/documents/Prequalified%20Contractors](http://www.codot.gov/business/bidding/documents/Prequalified%20Contractors)

Contact **Regional Civil Rights Offices** directly to get detailed information about small business opportunities on upcoming projects [www.codot.gov/business/civilrights/about](http://www.codot.gov/business/civilrights/about)

## Creating a Qualifications Package

Before approaching other contractors about potential work, be sure you have a capability statement and any required bonding and insurance.

**Capability Statement** should list the services you offer (e.g., asphalt paving, striping, chip and seal, etc.), examples of projects you have worked on, your bonding capacity and insurance information, and any licensure numbers and certifications. Be sure your contact information is obvious and accurate.

**Bonding & Insurance** certificates are often requested by a prime contractor prior to submitting a quote. At a minimum, general liability insurance of \$1 million occurrence / \$2 million aggregate is required to work on CDOT projects. Bonding may also be required depending upon the project and the prime contractor.

## Networking & Marketing Your Firm

Attend **pre-bid meetings** wherever possible and bring your business cards and Capability Statement [www.codot.gov/business/bidding/future-bidding-opportunities](http://www.codot.gov/business/bidding/future-bidding-opportunities)

Attend **industry events** frequently and consistently for opportunities to network with Primes and other subcontractors. Keep an eye on calendars like Connect2DOT to stay apprised of chances to connect with other firms in person. [www.connect2dot.org/event-calendar](http://www.connect2dot.org/event-calendar)



## CDOT Small Business Contractor Resources

CDOT hosts quarterly **Small Business Forums** that bring together contractors, CDOT staff, and industry leaders to discuss issues related to DBE and ESB utilization and success in transportation projects. The meetings alternate focus between construction and professional services and regularly address upcoming projects, policy changes, and new initiatives.

[codot.gov/business/civilrights/smallbusiness/resources/forum](http://codot.gov/business/civilrights/smallbusiness/resources/forum)

### Getting Ready to Bid

All contractors (both primes and subs) must **register in CDOT's B2GNow Business Management System** in order to work on construction projects.

[contracts.codot.gov](http://contracts.codot.gov)

All contractors wishing to bid as a **Prime Contractor must be prequalified in CDOT's B2GNow Business Management System.**

[contracts.codot.gov](http://contracts.codot.gov)

View and download free Active Project Plans from CDOT's B2GNow Business Management System

[contracts.codot.gov](http://contracts.codot.gov)

Check historical prices for your type of product or service by reviewing CDOT Archived Bid Tabulations for similar projects

[www.codot.gov/business/bidding/bid-tab-archives](http://www.codot.gov/business/bidding/bid-tab-archives)

Review **construction specifications** so that you are aware of CDOT project requirements.

[www.codot.gov/business/designsupport/cdot-construction-specifications/2017-construction-standard-specs](http://www.codot.gov/business/designsupport/cdot-construction-specifications/2017-construction-standard-specs)

### Small Business Compliance Requirements

#### DBE Participation: Good Faith Efforts

In order to be awarded a contract, the bidder/proposer must show it has committed to meeting the DBE participation contract goal or has otherwise made good faith efforts to do so. Good faith efforts include taking all necessary and practical steps to meet the contract goal that could reasonably be expected to obtain sufficient DBE participation, even if not fully successful.

[www.codot.gov/business/civilrights/smallbusiness/dbe/participation](http://www.codot.gov/business/civilrights/smallbusiness/dbe/participation)

#### DBE Participation: Counting

Only the work you perform in a work code(s) for which you are certified will count toward the DBE goal on a project. Additionally, trucking firms, suppliers, and regular dealers have special counting criteria.

[www.ecfr.gov/cgi-](http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=6b2ea2d3178e197ea0d15b4de012a1a1&mc=true&n=sp49.1.26.c&r=SUBPART&ty=HTML#se49.1.26_155)

[bin/retrieveECFR?gp=&SID=6b2ea2d3178e197ea0d15b4de012a1a1&mc=true&n=sp49.1.26.c&r=SUBPART&ty=HTML#se49.1.26\\_155](http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=6b2ea2d3178e197ea0d15b4de012a1a1&mc=true&n=sp49.1.26.c&r=SUBPART&ty=HTML#se49.1.26_155)



## CDOT Small Business Contractor Resources

### DBE Participation: Commercially Useful Function

A DBE must always perform a commercially useful function (CUF) to count towards the contract goal. In accordance with Title 49 CFR 26.55, CDOT will evaluate whether a DBE is performing a CUF every time the DBE is listed to work on a contract.

### DBE Work Codes: Change Request

At any time, you can request a change (removal or addition) to the work codes for which you are certified. You must have the experience and equipment necessary to perform the type of work you are requesting.

[www.codot.gov/business/civilrights/smallbusiness/dbe/work-codes](http://www.codot.gov/business/civilrights/smallbusiness/dbe/work-codes)

### Prevailing Wages & LCPTracker

Davis-Bacon and Related Acts require contractors working on federalized contracts to pay prevailing wages to their employees. Prevailing wages are predetermined hourly rates for each craft that are set by the US Department of Labor. These laws also set guidelines for things like overtime, length of shifts/workdays, substantiation of wages, fringe benefits, and covered vs. non-covered work. CDOT uses LCPTracker to monitor wage compliance on CDOT construction projects.

[lcptracker.net](http://lcptracker.net)

### Prompt Payment & B2GNow

CDOT uses B2Gnow to track DBE participation and prompt pay on CDOT projects. Primes are required to submit payment data in the B2G system each month, and subs are required to confirm payment each week.

[contracts.codot.gov](http://contracts.codot.gov)

## Getting Help

### CDOT Civil Rights and Business Resource Center

Main Office: 303-757-9234

[dot\\_civilrights@state.co.us](mailto:dot_civilrights@state.co.us)

Certifications: 303-512-4141

[dot\\_certification@state.co.us](mailto:dot_certification@state.co.us)

Compliance: 303-512-4140

[dot\\_compliance@state.co.us](mailto:dot_compliance@state.co.us)

### Connect2DOT Supportive Services

This program provides training, consulting, events, and resources for business preparation, marketing, bidding, and working on CDOT projects. These services are free for certified DBE and ESB firms and those looking to become certified.

720-624-6728

[info@connect2dot.org](mailto:info@connect2dot.org)

[www.connect2dot.org](http://www.connect2dot.org)